



# LAB Quick Guide:

## Inclement Weather Remote Learning Days

Staff and scholar safety is a priority at Brooklyn LAB. With an increase in severe weather events in our region, we want to ensure each of us is well prepared for inclement weather days. Our previous success with hybrid and remote learning enabled us to remain open for remote instruction on inclement weather days as part of the New York State Snow Day Pilot Program last year, and will follow in alignment with the State mandate for SY 2021-22.

### KEY INFORMATION

#### How does Brooklyn LAB decide to close for weather emergencies?

LAB coordinates with the New York City Office of Emergency Management and the National Weather Service to keep tabs on weather and non-weather emergencies, including but not limited to snow, floods, tornadoes, and building fires. LAB's process is informed by the New York City Department of Education and the City of New York.

#### How is staff notified?

Staff will be notified via email and social media.

#### How are scholars and families notified?

Our automated system is activated to call, text, and/or email the families of all scholars in the case of either a school closing or delayed opening. In addition, when a decision is made, an alert message will pop up on our homepage of <https://www.brooklynlaboratoryschool.org/>.

#### How will scholars continue to learn?

If the School converts an in-person instruction day to a remote instruction due to a weather or other emergency, teachers will provide students and families with instructions for the day via email, Google Classroom, and Google Calendar. Expectations and the schedule for the day will be included.

#### What if weather deteriorates during the school day?

We open with the intention of remaining open for the full school day. However, if school needs to close early, LAB will remain open with limited staffing until all scholars are retrieved.

### TIPS & BEST PRACTICES

#### Prioritize your safety.

Always prioritize safety. Avoid unnecessary travel and follow state and local travel guidance.

#### Be Flexible.

A switch to remote learning can be logistically challenging for some families. Be sure to stay in touch with your scholars and families and be willing to provide support and flexibility as needed.

#### Check your Technology.

Don't wait for bad weather to notify the Technology Operations Team of problems that you or your scholars may be experiencing. Technology problems are easier to address when school is in session. Email [studenttech@brooklynlaboratoryschool.org](mailto:studenttech@brooklynlaboratoryschool.org) with any technology needs.

#### Ask for help.

LAB offers resources to help staff and families impacted by severe weather. Talk to your supervisor or contact LAB [Human Resources](#) to be considered for the LAB Family Support Fund.

